2025 CPSC Registration and Affiliation General Information and Application Policy

SOME BACKGROUND INFORMATION:

∗ For 26 years the objective and dream of **SAAP** (*South African Association for Pastoral Work*) was to obtain professional recognition.

∗ The main reason for this objective was to have a professional body that would protect both the counsellor and the public.

∗ SAAP has now evolved into **CPSC** (*Council for Pastoral and Spiritual Counsellors*).

∗ CPSC functions within the *Association of Christian Religious Practitioners* (**ACRP**).

∗ ACRP has been recognised as a professional body by **SAQA** (*South African Qualifications Authority*) for the professionalisation of Christian Religious Practitioners in South Africa, and as such we at CPSC need to adhere to their requirements and regulations.

TYPES OF AFFILIATION WITH CPSC:

We currently offer **three types** of registration at CPSC: *designated affiliation*, *associated affiliation,* and *student affiliation*.

I. Designated affiliation:

- This is the correct type of affiliation for any person with <u>training in, and who is involved with, pastoral counselling.</u>
- If you have a qualification in Theology, but your <u>main daily work is more pastoral counselling related than general ministry related</u>, a *designated affiliation* is also the correct type of affiliation to apply for.
- Should the evaluation committee however find that the application is <u>more general ministry</u> related, your application will be referred to **CGMP** (*Council for General Ministry Practitioners*).

II. Associated affiliation:

- This type of affiliation is for those individuals who are <u>not actively involved in pastoral counselling</u>, but who want to stay affiliated to keep abreast of developments, etc.
- It is also the correct type of affiliation for someone who is <u>already registered with another **related** statutory council</u> (e.g. HPCSA or SACSSP) <u>or professional body</u> (e.g. ASCHP) and who would like to add the Christian character to their practice.

III. Student affiliation:

- This is the type of affiliation all **registered** students in Pastoral/Christian counselling at an **accredited** training institution may apply for. *(Please request the separate information document re Student Affiliation if applicable.)*

Protocol for Designated Affiliation applications:

IMPORTANT:

APPLICANTS MAY ONLY APPLY FOR REGISTRATION WITH ONE OF ACRP'S COUNCILS.
You may not, e.g., be an affiliate of both CPSC and CGMP.

GENERAL:

! All the required documents for Designated Affiliation application must please be **scanned** as **a single pdf-document.**

! A **maximum of two pdf-files** will be accepted **only** if it was necessary to scan the qualifications and references separately from the application form.

! *Please do not send the application form as separately scanned single pages!* *If you struggle, please scan at least the application form and testimonials as one pdf document with the remaining documents as another.*

! All the pages must be:
  - scanned in **portrait format**
  - submitted in **numerical order**
  - facing in the **same direction.**

! Please note that **cell phone photos cannot be submitted** as they are blurred and illegible once printed and will therefore not be accepted.

! Please complete the form in **BLOCK LETTERS** with **black ink.** Either **TYPE** in the spaces or WRITE as clearly as possible.

! Please fill out the application form in full -- please try to not omit any sections as these forms have been structured as per SAQA requirements with compulsory fields.

! The **DECLARATION** and the **POPI ACT AGREEMENT** must be completed and **hand-signed** before submission**.**

PLEASE SUBMIT YOUR APPLICATION IN THIS EXACT ORDER:

1. A copy of your **ID document:**

2. All the pages of the **2025 CPSC application form**.

3. **Two hand-signed reference letters/testimonials** on letterheads**.**

4. A **letter of supervision**, if applicable.

5. Proof (copies) of all **relevant SAQA registered/SAQA verified qualifications.**

6. **Proof of Payment** of the **R250.00 application fee.**

Kindly submit your application exactly according to the protocol supplied above. Applications that do not comply, will be returned to the applicant.

APPLICATION FORM - BLOCK 1:

1. **PERSONAL DETAILS:**
  * Page 1: Please remember to fill in your **title**.
  * Page 2: Please remember to provide the **Title of Thesis** (Master's or Doctorate) if applicable.

APPLICATION FORM - BLOCK 3:

  * Page 3: Please mark the **most applicable block** with an X.

  Please refer to the "Greyscale CPSC Designations Scope of Practice Table".

BLOCK 4:

4. ACADEMIC RECORD:

　∗ Page 3:

- **Please provide information on relevant training completed and include <u>copies of accredited academic certificates.</u>** According to SAQA regulations we must take successfully completed accredited qualifications into consideration during the evaluation when awarding an accreditation category to an applicant.
- Please note that **it is your responsibility to have any foreign, overseas, online, or unaccredited qualifications evaluated** by the Directory for Foreign Qualifications at **SAQA** (*South African Qualifications Authority*) to be matched with registered South African qualifications on the **NQF** (*National Qualifications Framework*) prior to applying for CPSC evaluation.

<u>Regarding training institutions and qualifications:</u>

- Because we are a SAQA registered Professional Body and we therefore need to adhere to SAQA requirements, it is important to submit SAQA registered South African qualifications, or SAQA evaluated and verified foreign qualifications.
- Any foreign, online, unaccredited, other than mainstream South African universities', or overseas qualifications should be evaluated and verified by SAQA before the application is submitted.
- This is the responsibility of the applicant and must be done if the applicant wants the qualifications to be considered during the individual evaluation.

<u>SAQA has a list of *accredited training institutions* on their database</u>.
In South Africa, the **DHET** (*Department of Higher Education and Training*) has already accredited certain training institutions, and these have subsequently been placed on SAQA's register of accepted training institutions.

<u>SAQA also has a register of *accredited learning programs* on their database</u>.
In South Africa, the **CHE** (*Council of Higher Education*) accredits the learning programs and therefore also the qualifications obtained when these programs have been completed.

These are the qualifications accepted by SAQA without any further evaluation needed. All qualifications meeting these standards are then registered on the **NQF** (*National Qualifications Framework*).

<u>For example:</u>

- If an applicant presents an applicable Honours Degree, obtained from the University of KwaZulu-Natal, it will be registered on the NQF as NQF 8, and no further verification will be needed before we can evaluate it as part of your application.
- On the other hand, there are universities and training institutions all over the world that offer degrees and qualifications that adhere to the standards set by their internal quality standards, assessments, and requirements. Many of these are accepted in SA as accredited training institutions and learning programs, but many are not compliant to the standards set by the SAQA.

It is of the utmost importance that any qualification obtained from a university, college, or other institution abroad should be evaluated by SAQA to be matched with South African qualifications registered on the NQF. The Directorate of Foreign Qualifications Evaluation and Advisory Services (DFQEAS) is well equipped to do this:

https://www.saqa.org.za/services/evaluation-of-foreign-qualifications/

SAQA will then give feedback to the applicant with 3 possible outcomes:

1. The first is that both the training institution and qualification are recognized, and that the qualification presented can be rewarded as a qualification equal to its equivalent in SA.
2. The second is that they can evaluate the qualification and match it to a similar qualification registered on the NQF and give feedback on how this should be rewarded.
3. The last scenario is that they do not accept either the training institution, or the learning program, as being up to the standards set by SAQA, CHE and DHET.

It is the responsibility of the applicant to do this before application, as we at CPSC do not have the authority to accredit overseas universities and/or qualifications. Please try to obtain the verification for your qualification from SAQA. Please refer to the last pages of this document for more information.

You can also visit SAQA's website (www.saqa.org.za) for further information.

FREQUENTLY ASKED QUESTIONS:

What is an accredited qualification?

It is a qualification that was awarded by a training and education provider that is registered with the Department of Education, or the H & W SETA, that offers formal qualifications that have been registered with SAQA.

You need to include the verification certificate which you obtained through SAQA if you achieved your qualification through a training and education provider that is not registered with the Department of Education, or the H & W SETA. RPL (*recognition of prior learning*) is available for candidates who hold informal qualifications.

If I only have informal (unaccredited) qualifications and experience, may I still apply?

Yes, you may if you are of the opinion that your qualification/s warrant registration. This is known as *recognition of prior learning* (RPL) and means that your informal and non-formal learning and work experience can be evaluated against the outcomes expected of a counsellor in a certain category. You may be asked to complete some additional prescribed courses.

BLOCK 5:

5. REFERENCES:

∗Page 4:

- Please provide the names and details of **TWO** references.

- The letters of reference or testimonials from these two individuals must be hand-signed.

- The letters of reference or testimonials must be on formal letterheads.

- It is important that the letters of reference or testimonials report on your work ethics, as well as your involvement in clerical activities.

- Family members, friends and/or clients may not write a testimonial for you. Your pastor/other religious leader, employer, supervisor, or chairperson of the church council at the congregation you belong to, are all good choices to act as references.

- At least one of these testimonials must be less than one year old.

BLOCK 6:

6. RECORD OF SUPERVISION:

∗Page 4:

Definition of supervision:

- **Supervision** consists of a practitioner meeting regularly with another professional to discuss casework and other professional issues in a structured way. This is often known as clinical supervision or consultation.

- Supervision is used in counselling, psychotherapy, and other mental health disciplines, as well as in many other professions engaged in working with people.

- The purpose of supervision is to assist the practitioner to learn from his/her experiences and progress in expertise, as well as to ensure good service to the client or patient and the practitioner's personal safety.

- Please provide the details of supervision received (if applicable) in the table. (You may add extra pages if necessary.)

- Please provide a letter, or letters, (if applicable) from your supervisor/supervisors as proof.

More information regarding supervision and suitable supervisors will be supplied after the registration process had been completed.

BLOCK 7:

7. RECORD OF RELEVANT PRACTICAL EXPERIENCE:

∗page 5:

Practical experience refers to actual Pastoral and Spiritual Counselling that has been done and accumulated as hours of experience to receive accreditation with CPSC. These practical hours of counselling experience are then what the practitioner would take to a supervisor to discuss as 'casework'.

Please provide the details of your practical experience in the table. (You may add extra pages if necessary.)

BLOCK 8:

8. PROFESSIONAL DEVELOPMENT:

∗page 5:

Please provide information about future plans regarding professional development.

BLOCK 9:

9. PROFESSIONAL BOARDS AND ORGANISATIONS:

∗page 5:

Please provide information about the statutory councils (e.g. HPCSA or SACSSP), or professional body (e.g. ASCHP), that you are affiliated/registered with, as well as your registration number(s).

BLOCK 10:

10. DECLARATION:

∗page 6:

RE CPD (Continuing Professional Development) POINTS:

- For <u>all 7 categories of designation</u> within CPSC, it is **compulsory** -- as per SAQA requirements -- to achieve **20 CPSC CPD points** annually.
- 5 of these CPSC CPD points should be for supervision – compulsory for all 7 categories.
- 3 of these CPSC CPD points should be for Ethics, Human Rights or applicable legislation.
- There are several approved CPSC CPD activities that the affiliate may choose from to obtain these CPSC CPD points, e.g.:
  - attending CPSC approved and evaluated courses, seminars, conferences, workshops etc. Information regarding all CPSC CPD events is shared in an events table on the CPSC website: www.cpsc.org.za
  - attending the 2 annual ACRP conferences – both worth 8 CPSC CPD points
  - writing articles for the CPSC Notes -- a 600 words article will earn you 5 CPSC CPD points
  - writing book reviews
  - further accredited studies
  - CPSC CPD presenters who develop, submit and present new material will be rewarded with double points
  - 5 CPSC CPD points are also awarded annually to both mentor and mentee for a minimum of 5 hours of **compulsory** supervision/mentoring.

Please note:

- These CPSC CPD points will remain valid for a two-year period.
- CPSC CPD points can only be credited if the annual subscription has been paid.
- The CPSC CPD Evaluation Committee evaluates courses, workshops, etc., for pastoral counselling content specifically and awards CPSC CPD points accordingly. Only courses that have been evaluated by the committee will have CPSC CPD points awarded to them based specifically on pastoral counselling content and only these courses will then provide the discipline specific CPSC CPD points applicable to CPSC affiliates as required by SAQA.
- CPD points awarded to any course, workshop, etc. by another professional body or council or organisation cannot automatically be used for CPSC CPD points! The affiliate can write an article for the quarterly CPSC newsletter with the consent of the presenter about such a non-evaluated course, including a summary of some of the content of the course but then specifically highlighting both the personal value and professional applicability of the course to the pastoral counselling practice. For a lengthy course, a series of articles can be written.

More information regarding CPSC CPD points will be supplied after the registration process had been completed.

CONSENT FORM:

∗page 7:

- Please complete and **hand-sign** the consent form to provide permission for your contact details to be placed on the CPSC Website.
- This is only applicable to Designated Affiliates who have been awarded a CPSC Subcategory 5, 6 or 7.

POPI ACT AGREEMENT:

*page 8:
- Please complete and **hand-sign** the Popi Act Agreement.
- We will only disclose personal details provided by you on the Consent form.

FEES 2025/26

	Categories 1 & 2	Categories 3 & 4	Categories 5, 6 & 7
Total annual subscription for applications received **January-April 2025** (*1st 4-month term*).	**R400**	**R580**	**R865**
Total annual subscription for applications received **May-August 2025** (*2nd 4-month term*).	**R300**	**R435**	**R650**
Total annual subscription for applications received **September-December 2025** (3rd 4-month term). *This is treated as a 2026 application and the 2026 annual fee will apply as this will already be a registration valid from first registration date in 2025 until 31 December 2026.*	**Fees will be added after the ACRP Financial Committee meeting.**	**Fees will be added after the ACRP Financial Committee meeting.**	**Fees will be added after the ACRP Financial Committee meeting.**

All annual CPSC Subscriptions already include the ACRP Affiliation fee, and this will be transferred to the central ACRP account by CPSC.

2025 Application fee:
* R250 -- irrespective of CPSC category applied for.
  * Non-refundable.
* Proof of Payment must accompany application.

CPSC Designated Affiliation Subcategory awarded + corresponding annual registration fees:

CPSC BANKING DETAILS:

Account Name: CPSC (The Council for Pastoral and Spiritual Counsellors)
Bank: Nedbank
Branch: Woodlands
Code: 136-305
Account number: 1020501553

*Please use your **surname and initials as reference** in the correct field **to beneficiary** whenever a deposit is made into this account.
*The entire evaluation process commences with the payment of the **non-refundable application fee of R250** which is payable by all new applicants.
*An application will **NOT be processed** if the application fee is outstanding.

INFORMATION ABOUT REGISTRATION FEES:

∗ An EFT is the most desirable method of payment. Please use this route if possible.

∗ For correct allocation, *__please use your name and surname as reference to beneficiary__.*

∗ Designated affiliation is valid until 31 December of the application year.

∗ The first annual subscription is calculated by applying a gliding scale according to the date of the application and the ACRP designation/CPSC subcategory awarded to you during the evaluation process.

∗ You will be invoiced for the relevant amount after the evaluation process.

∗ The subscription fee needs to be paid to complete the registration process.

∗ There is two-month cut-off date to make the necessary payment to complete the registration process, or to provide further information if requested after the final feedback was given.

∗ If no payment or requested additional information was received after 2 months, the application may be cancelled by CPSC, and a new application fee will apply to reactivate the process.

∗ The ACRP Affiliation fee due to the central office is included in the annual subscription and will be paid by CPSC to the central ACRP account.

∗ Applications received from September – December of any year will be treated as an application for the following year and this affiliation will then only expire on 31 December of that coming year.

∗ The annual renewal date for CPSC Affiliation is 31 December.

∗ Payment of the full annual CPSC subscription for the following year (which includes the annual ACRP affiliation fee) before 31 March is necessary to remain in good standing, which is a SAQA requirement.

∗ The certificate issued will be renewed simultaneously with the annual renewal of affiliation with validity until 31 December.

∗ Designated affiliates are liable for annual subscription of the full year in which resigned.

∗ According to SAQA legislation and the ACRP Financial Policy the annual fees may not be in arrears for more than six months and therefore affiliates must be suspended if fees are still outstanding by 30 June.

Please email the completed **application form and the required supporting documents** to Ilse at **cpsc@acrpafrica.co.za**

and **proof of payment** of the R250 application fee to Anita at **finance@cpsc.org.za**

PROCESS AFTER SUBMISSION OF APPLICATION:

When your correctly presented application for a _designated affiliation_ had been received, it will be prepared, printed, and presented to the CPSC Evaluation and Registration Committee.

- An evaluation process forms part of the application for a designated affiliation.
- A designation category is awarded by the CPSC Evaluation and Registration Committee based on:
  - ∗ accredited qualifications on the SAQA register
  - ∗ practical experience
  - ∗ information supplied in the testimonials.
- A _scope of practice_ is linked to the awarded designation and subcategory (please see the _Greyscale Scope of Practice_ document).

  It is <u>very important</u> to operate within the guidelines set by the _CPSC Designation scope tables_, as a specific scope of practice is linked to a specific designation.

  Each designation has its own detailed guidelines, borders, and limitations.
- After the evaluation process you will be informed of the approved <u>ACRP designation.</u> _(Please refer to the "Greyscale CPSC Designations Scope of Practice Table".)_
- An invoice for the balance of the applicable fee will then be sent to you, calculated according to the sub-category awarded, the application date, and the fee structure gliding scale.

  Applications received in the fourth quarter of 2025 are considered as 2026 applications and the registration will then be valid until 31 December 2026.
- As soon as this registration payment had been received, the registration process will be completed, and your <u>Designated Affiliation</u> certificate and registration number will be issued and emailed to you.
- If an application had not been finalised by payment of the designated affiliation fee within 2 months after the evaluation feedback had been given, it will unfortunately be cancelled. If the applicant then wishes to still be registered, a new application fee will apply.
- Renewal notices regarding CPSC subscriptions are distributed annually in October.
- An accredited Master's Degree or Doctorate is needed to open a counselling practice. We at CPSC do not issue a license to practice, nor a practice number.

ACRP has been recognized as Professional Body by SAQA
SAQA Registration number PB0000110

OTHER IMPORTANT INFORMATION:

- Any questions regarding the CPSC registration process and progress should be directed to the CPSC Administrative Office: admin@cpsc.org.za or cpsc@acrpafrica.co.za

- The whole application, preparation, evaluation, and registration process can take between 4 to 6 weeks as applications form part of a sequence and will be handled in the order they were received. The CPSC Evaluation & Registration Committee can only convene every so often.

- Please determine whether your application had been received by the CPSC Administrative Officer if you did not receive a response from the Administrative Office within 7 days of submitting your application form and supporting documents.

- After registration you will receive a CPSC CPD document with all the information regarding the different options for achieving the required amount of CPSC CPD points.

- Supervision is compulsory for all CPSC Designated Affiliates. A comprehensive document with all the information will be sent to you after registration.

- Recognition of Prior Learning (RPL) and assessment will be considered individually if needed.

- Formal RPL might incur further costs if external evaluation routes are involved.

- It is a SAQA requirement that personal details are kept updated to remain in good standing.

- *Kindly submit your application exactly according to the protocol supplied on page 2 of this document. Applications that do not comply, will be returned to the applicant.*

- **Please email the completed application form, the required supporting documents and proof of payment of the R250 application fee to Ilse at admin@cpsc.org.za**

CHECKLIST FOR APPLICATION:		
ACTION:	**Further action:**	**COMPLETED ✓:**
All applicable pages have been scanned (no cellphone photos!) as follows:	All the pages have been scanned together as ONE PDF file (Max TWO)	
	All the pages of the application form have been scanned in NUMERICAL ORDER	
	All the pages have been scanned facing in the SAME DIRECTION	
	All the pages have been scanned in PORTRAIT FORMAT	
My application has been compiled and I have attached the documents in this EXACT ORDER:	1. A copy of my ID DOCUMENT	
	2. The APPLICATION FORM that I have filled out and hand-signed	
	3. The 2 hand-signed TESTIMONIALS on formal letterheads	
	4. The letter re SUPERVISION, if applicable	
	5. Copies of my accredited QUALIFICATIONS	
	6. Proof of Payment of the R250 APPLICATION FEE	

2025 CPSC Registration and Affiliation General Information and Application Policy

SAQA NATIONAL VERIFICATION

www.saqa.org.za

1. Introduction

The South African Qualifications Authority (SAQA) is the custodian of the NQF and oversees its further development and implementation. The NQF is a system that enables communication, co-ordination, and collaboration across education, training, development and work. In advancing the NQF objectives, SAQA embraces diversity, environmental sustainability and social justice.
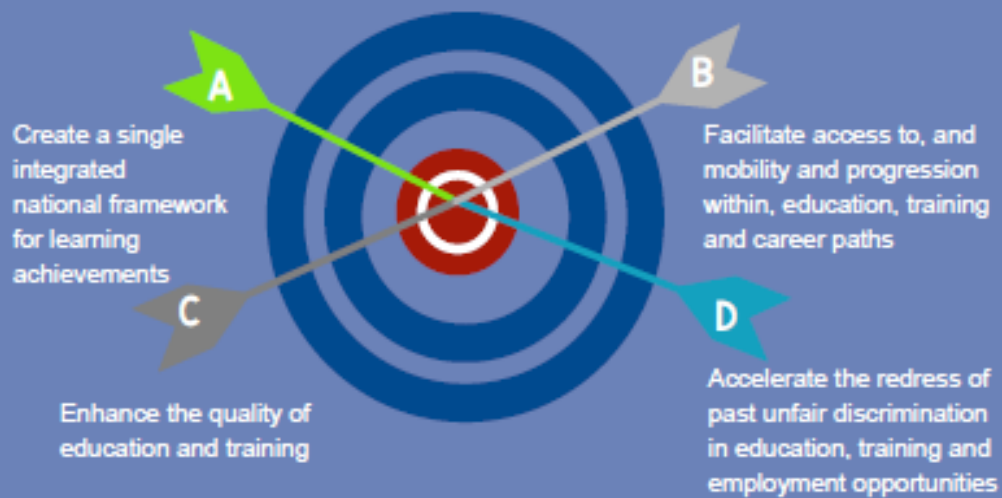
The National Qualifications Framework (NQF) is a comprehensive system approved by the Minister of Higher Education and Training for the classification, registration, publication and articulation of quality-assured national qualifications and part qualifications. The NQF was established under the South African Qualifications Authority Act (SAQA Act), Act 58 of 1995. After a review, the SAQA Act was amended, giving effect to the National Qualifications Framework Act, Act 67 of 2008. This latter Act came into force on 1 June 2009.

The National Qualifications Framework Act, 67 of 2008, was further amended by the National Qualifications Framework Amendment Act No. 12 of 2019. This amendment became effective in 2019, and some sections enforced from October 2023, incorporating additional provisions and updates to the NQF framework.

The objectives of the NQF are designed to contribute to the full personal development of each learner and the social and economic development of the nation at large.

1

The objectives of the NQF are to:

A Create a single integrated national framework for learning achievements

B Facilitate access to, and mobility and progression within, education, training and career paths

C Enhance the quality of education and training

D Accelerate the redress of past unfair discrimination in education, training and employment opportunities

SAQA's Responsibilities.

- Oversee the NQF implementation and collaborate with the Quality Councils
- Develop and implement NQF policies and criteria
- Register qualifications and part-qualifications on the NQF
- Recognise professional bodies and register professional designations
- Undertake research and collaborate with international counterparts
- Maintain the National Learners' Records Database
- Provide an evaluation and advisory service with respect to foreign qualifications
- Provide verification services for national qualifications
- Inform the public about the NQF
- Provide advice to the Minister of Higher Education and Training

2

Why SAQA's Verification of National Qualifications is important?

As the legislated Qualifications Authority for South Africa, the South African Qualifications Authority (SAQA) is responsible for safeguarding the quality and integrity of the nation's qualifications. SAQA's sole legal mandate, derived from the National Qualifications Framework Act 67 of 2008 (as amended), empowers it to authenticate and compare qualifications.

SAQA's verification services empower employers and institutions to confidently engage with authentic qualifications. By proactively verifying qualifications, employers and institutions send a clear message that fraudulent qualifications will not be tolerated. SAQA encourages employers and institutions to verify *every* qualification presented to them. Checking with SAQA *before* hiring or enrolling a student is essential to confirm the candidate's credentials and ensure they are being truthful and have integrity.

Enrolling at a registered institution guarantees students a quality education that prepares them for career advancement and mobility within education, training, and employment. A qualification from an unrecognised or fraudulent institution, or worse, a fabricated claim of education, offers no such assurance. Instead of representing genuine knowledge and skills, such a "qualification" is worthless.

3
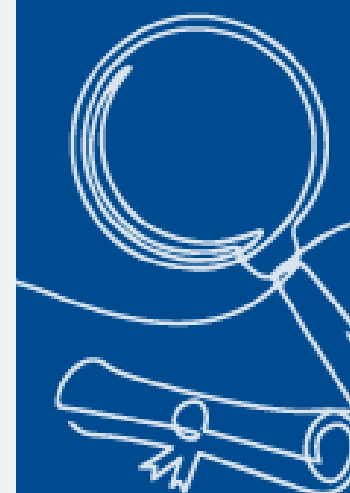
SAQA performs evidence-based verification, adhering to the definition of authenticity, by verifying qualifications using factual evidence from reliable sources.

This rigorous process enables us to identify and report both misrepresented qualifications and qualifications issued by fraudulent institutions. Furthermore, SAQA is mandated to establish and maintain separate registers of misrepresented or fraudulent qualifications and part-qualifications. These registers allow us to systematically record and report instances of qualification misrepresentation.

Data Accuracy and Integrity	a robust database of registered qualifications is maintained to ensure data accuracy and integrity.
Quality Assurance	works closely with accredited institutions to ensure that qualifications meet quality standards
Efficiency	verifications are evidence based and strive to meet the needs of stakeholders
Confidentiality	personal information is handled with the utmost confidentiality, adhering to data protection legislation.

4

2. Comprehensive Verification Process

2.1 Verifications Process

SAQA's verification process involves a series of steps to ensure the authenticity and validity of South African National Qualifications.

SAQA implements the following minimum criteria from the NQF:

The qualification or part-qualification presented for verification must be authentic in that it is:

I.   registered on the NQF;
II.   offered by a registered, established, declared or merged and accredited education institution or skills development provider in terms of this Act or any other applicable law, and
III. lawfully obtained.

2.2 Key considerations in SAQA's verification process:

Detection	to provide for the establishment and maintenance of separate registers of misrepresented or fraudulent qualifications or part-qualifications.
Prevention	Verify that institutions are accredited to provide the qualifications they advertise and offer. Ensure that these qualifications are registered on the NQF and that learners have lawfully obtained them.
Awareness	raises awareness about the dangers of fraudulent qualifications and encourages stakeholders to verify qualifications before employment.

3.   Alignment with National Policies

SAQA's verification is aligned with the objectives of the NQF, by ensuring that the verification services contribute to the broader goals of the South African education and training system. This includes:

- **Facilitate access to, and mobility and progression within, education, training and career paths**: By ensuring the authenticity of qualifications, it facilitates access to higher education, employment, and career opportunities in South Africa and abroad.

- **Enhance quality education and training**: the verification process helps to maintain the integrity and quality of qualifications awarded in South Africa, ensuring that learners receive quality education that is recognised within South Africa and abroad and ensures trust and credibility in the NQF and its qualifications.

- **Accelerate the redress of past unfair discrimination in education, training and employment opportunities**: SAQA contributes to addressing past inequalities in education by ensuring that all learners have equal access to legitimate qualifications and opportunities.

4.   Research and Continuous Improvement

SAQA is committed to conducting research and benchmarking to ensure that its verification practices align with global best practices. This involves staying up to date with national and international trends and research findings in the field of qualification verification.

5.   Alignment with International Policies

- **Memorandum of Understanding (MOUs):** As the world becomes increasingly interconnected, there is a growing demand for the verification of qualifications on a global scale. To ensure the integrity of South African qualifications worldwide, SAQA must facilitate access to verification services wherever South African qualifications are presented. This strengthens the confidence of employers, educational institutions, and other stakeholders in the qualifications of individuals who have studied in South Africa and moved internationally. SAQA actively participates in international forums and collaborates with global qualification bodies to align its verification practices with international standards and best practices. Developing and implementing Memorandums of Understanding (MOUs) with other qualifications authorities enables the mutual recognition and verification of qualifications.

- **Participation in International Forums:** SAQA actively participates in international forums and networks, staying informed and aligning with global developments in qualifications frameworks and recognition practices.

6. Public Information and Transparency

SAQA is committed to transparency and provides clear information about its verification processes. This includes easy access to the verifications processes and guidelines through the SAQA website to ensure that our clients are well-informed and understand what to expect and what is expected from them.

7. Advisory Service

SAQA goes beyond its verification services by offering comprehensive advisory services to individuals and organisations by offering a variety of services and awareness on the NQF and student mobility through the verification of qualifications.

9. How We Verify Qualifications
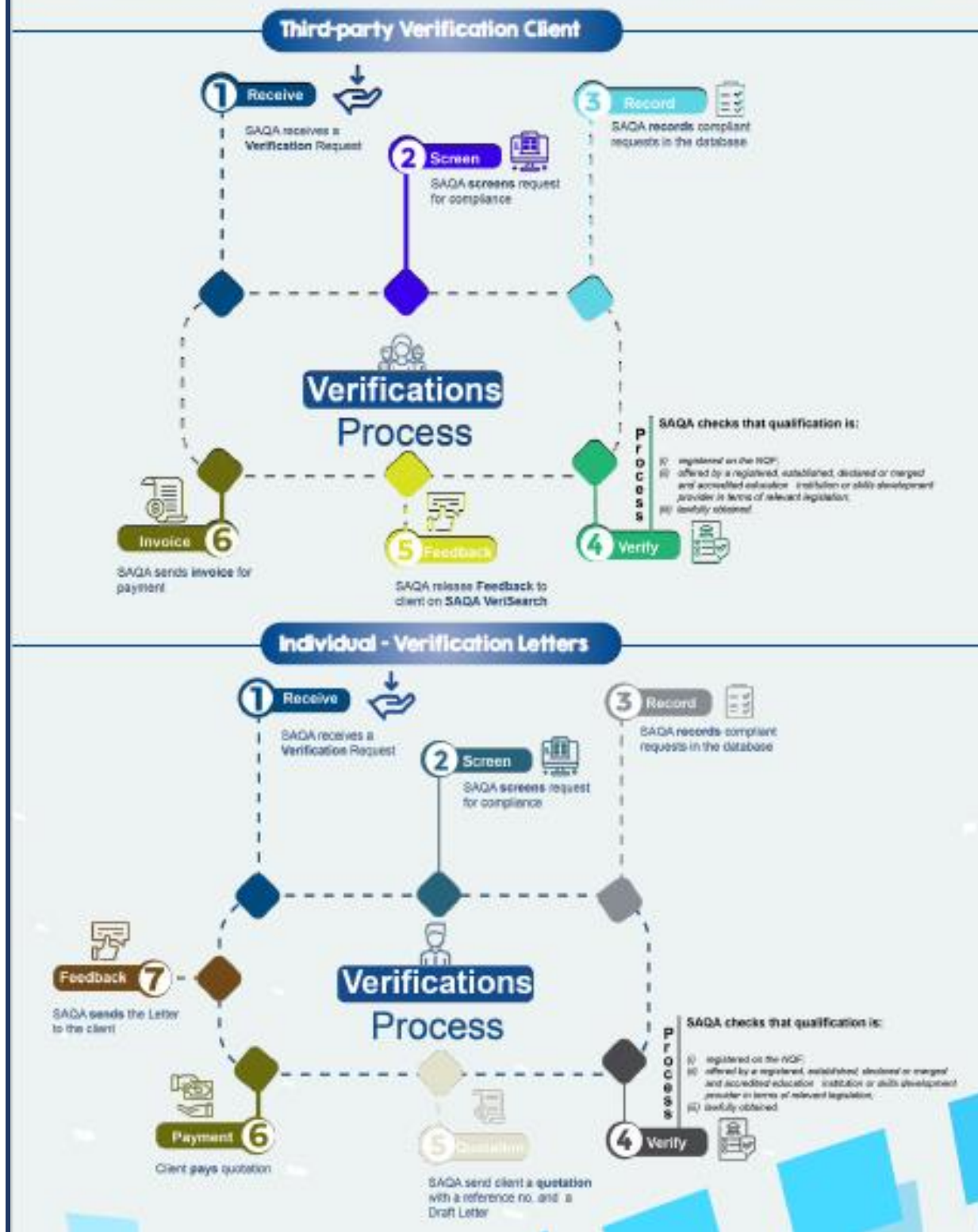
PostNet Suite 248
Private Bag X 06
Waterkloof, 0145
Lourie Place
189 Lunnon Road
Hillcrest Office Park
Hillcrest
Pretoria, 0083

(+27) 12 431 5000   www.saqa.org.za

SAQA

Dear Valued Client,

We are pleased to announce the implementation of the SAQA new automated system for evaluating foreign qualifications. This enhancement represents a significant investment in our service delivery capabilities.

The system is scheduled to launch soon.

Key Information to note:

- All existing evaluations will remain accessible on the system where you applied for the evaluation, with the same link.

- The Electronic Certificates of Evaluation (eSCoE) download functionality is active and will allow you to continue as in your previous engagements.

- The current application status tracking remains operational and will allow you to track your application in real time.

During the transition period, both systems will operate in parallel to ensure uninterrupted service delivery. You may in future be redirected to a new URL, which will not interrupt your access.

For technical support on your application, please see refer to the manual on our website (www.saqa.org.za), or email dfqeas@saqa.org.za with your application reference number in the subject line. Our dedicated support team is ready to assist you.

We appreciate your cooperation during this transition and are confident this upgrade will enhance your experience with our services.

Thanks

Authentication Services

SAQA

+27 12 431 5000

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saqainfo@saqa.org.za

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www.saqa.org.za

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